



**Government of West Bengal**  
**Office of the Controller of Examinations**  
**Government College of Engineering and Ceramic Technology**  
73, Abinash Chandra Banerjee Lane, Kolkata-700 010  
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Memo No.: GCECT/COE/Exam/1023/23-24

Date: 11.01.2024

**URGENT NOTICE**

The academic regulation of GCECT as stated below:

“If a student fails to appear in a Mid Term examination, he/ she would be given a chance to sit for special test before the semester end examination provided the examination committee is satisfied with his/ her plea for such prayer.”

A special mid-term will be held during the time 15.01.2024 to 19.01.2024. Examination schedule will be published on 14.01.2024.

The student who could not appear for the mid-term examination need to apply to the undersigned in the **prescribed format** and submit the applications using following **link** by **13.01.2024**. **No application after 13.01.2024 would be entertained. Submit the hard copy** of application along with the relevant documents to the academic section on the day of examination.

Link for submitting application: <https://forms.gle/s9RhvEHdddmc8RBS7>

[Dr. Partha Haldar]

Controller of Examinations  
Govt. College of Engineering  
& Ceramic Technology  
Govt. of West Bengal

**GOVERNMENT COLLEGE OF ENGINEERING AND CERAMIC TECHNOLOGY**

An autonomous institute affiliated under MAKAUT

Application form requesting the special mid-term examination for odd semester of academic session 2023-24 for Regular students (PG/UG)

Last Date of submission form to the institute: 13.01.2024

To

The Controller of Examinations,  
Government College of Engineering and Ceramic Technology,  
Kolkata-10

1. Name (in capital letter) ::
2. Course (Tick) :: B.Tech/ M.Tech
3. Department (Tick) :: CT /IT / CSE
4. Semester (Tick) :: I /III /V /VII
5. Roll No. ::
6. Contact no. ::
7. Reason for not appearing the mid-term examinations ::  
(attach supporting documents)

**LIST OF PAPER(S)**

	Paper Code	Paper Name
1.		
2.		
3.		
4.		
5.		
6.		
7.		

I have not appeared these papers in Mid Term examinations in above mentioned paper(s) and I wish to appear for these examinations, so I request you to take necessary steps as per rules.

\_\_\_\_\_  
Full signature of applicant with date

**(FOR OFFICE USE ONLY)**

For approval of the principal:

\_\_\_\_\_  
Signature of the Principal of the Institute with date and seal