



GOVERNMENT OF WEST BENGAL
Government College of Engineering & Ceramic Technology

AN AUTONOMOUS INSTITUTE UNDER M.A.K.A.U.T.

73, Abinash Chandra Banerjee Lane, Kolkata-700010

URL: www.gcect.ac.in

E-Mail: gcectwb@gmail.com

Ref. No. GCECT/ 649 /1-P(4)/25-26

Date: 7.11.2025

NOTICE

The College invites quotations from reputed Companies/Suppliers/Service Provider Agencies for the purchase of **Two (2 nos) of Laptop for the Controller of Examinations section and another one is for Academic section** at the Government College of Engineering and Ceramic Technology. The interested Companies/Suppliers/ Agencies may submit their quotation/bid documents in prescribed format. The details of the invitations are available in the College website <https://gcect.ac.in> and it may be downloaded there from.

K. Chakrabarty
Principal 07-11-25

Copy forwarded for necessary information and action to:

1. Registrar
2. Accounts officer, GCECT, Kolkata
3. Controller of Examinations
3. Notice Board
4. College Website
5. Office Copy

K. Chakrabarty
07-11-25



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Date: 07.11.2025

NOTICE INVITING QUOTATIONS FOR THE SUPPLY OF 2 (TWO) LAPTOPS FOR THE CONTROLLER OF EXAMINATIONS SECTION AND THE ACADEMIC SECTION OF THE GOVERNMENT COLLEGE OF ENGINEERING AND CERAMIC TECHNOLOGY

The College invites two bid quotations from reputed Companies/Suppliers/Service Provider Agencies for the purchase of Two (2 nos) of Laptop for the Controller of Examinations section and another one is for Academic section at the Government College of Engineering and Ceramic Technology. The interested Companies/Suppliers/ Agencies may submit their quotation/bid documents in prescribed format. The details of the specifications and estimated quantities of the items are as follows-

Sl.	Name of the Work	Specification	Quantity
01.	Supply, Installation of Laptop for the Controller of Examinations section and another one is for Academic section	ANNEXURE-A	02

ANNEXURE — A
 Technical Specifications

Supply and Installation of Two (2) Nos of Laptop

HP 440 G10 i7 1355U Win11P 321SSD1 WIFI 14" or Equivalent

Sl. No.	Technical Specifications	Compliance(Yes/No)
01.	Display Display Size (in cm) - Diagonal 35.56 to 38.07 (14 In to 14.99 In) Display Technology-LED Minimum Display Resolution (Pixels)-FHD- 1920x1080 Minimum Resolution of Webcam-HD-720p	
02.	Storage Type of Storage Drive-NVMe - SSD Capacity of Storage Drive (in GB)-1024	
03.	DIMENSION Weight (in gram)-1300 to 1599	
04.	Memory Type of RAM- DDR4 RAM Size (GB)-32 Total Numbers of DIMM Slots Available-2 Number of DIMM Slots Populated-1 RAM Expandability up to-32	
05.	Processor Higher Processor Number-Intel Core i7-1355U	
	Battery Average Battery Standby Life (in hours) -12 Hours Average Battery Life (in hours)-12 Hours Lithium Battery Energy Content -4000 Mill ampere Hour (mAh) Number of Lithium Ion Cells-3	

Qualification Conditions:

- (1) Bidder should be registered Firm/Company/Establishment,
- (2) Bidder shall provide all relevant records required, i.e. Income Tax Return Certificate/PAN/Commercial Tax Clearance/VAT/GST Certificate and other taxes (whichever applied).



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Two bid tenders are invited — one for the Technical Bid and the other for the Financial Bid, each to be submitted in a separate sealed envelope.

Delivery Place/Works Site:

Bidder will supply and deliver the items at the Government College of Engineering and Ceramic Technology, 73, A.C. Banerjee Lane, Kolkata - 700010.

Financial Bid-

The college will not consider any quotation exceeding the prevailing GEM rate.

Bid Price:

(1) The Bid Price shall be in (₹) INR (Rs) and including GST and other levies such as the transportation expenses; no extra price is payable by the college. Bidder must quote the item wise.

(2) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

The following documents are required to be submitted along with the Technical Bid.:

1. Copy of Establishment Registration Certificate/Valid Trade License in relevant field
2. Copy of PAN
3. Copy of Income Tax Clearance Certificate/Form-16
4. Copy of GST Certificate
5. Detailed office address of the AGENCY WITH Telephone Number, Fax Number and Mobile Number and name of the contact person.

Validity of Quotation:

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

Evaluation of Quotation:

The purchaser will evaluate and compare quotations determined to be substantially responsive, i.e.

- (a) Those are properly signed,
- (b) Confirm to terms, conditions, specifications and qualifications conditions.

Award of Contract:

• The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, who has offered the lowest evaluated quoted price.

- The bid document may also be downloaded from college website: <https://gcect.ac.in/>
- All bid documents must be submitted into the Tender Box at the office of the Principal on or before 1.00 P.M. **17th November 2025** in sealed envelope and clearly marked with - NIQ GCECT/ 649 /I-P (4)/25-26 dated: **07.11.2025**.

All sealed Technical Bids received by then will be opened on the same day, i.e., 17.11.2025, in the presence of the bidders or their authorised representatives who wish to be present in the office.

After the evaluation of the Technical Bid, the Financial Bid will be opened on 24.11.2025 at 2:00 PM in the conference room of the college. Interested bidders may remain present at that time.



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CHECK LIST FOR BIDDERS/APPLICANTS

The bidder should ensure that all documents and papers submitted in this Bid are fully authenticated by the authorized signatory under his/her signature with office seal wherever applicable. The following documents should be submitted with Bid:

Sl. No.	Documents to be Submitted	Documents Submitted (Y/N)
01.	All pages of this bid document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	
02.	Self-Attested copy of GST (GSTN)	
03.	Self-Attested copy of PAN/Number	
04.	Self-Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax. GST if applicable	
05.	Bid Form	

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract. The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

Other Terms and Conditions: ‘

(a) The college reserves the right to postpone/cancel the bid, the bidder will have to abide with the decision.

(b) Payment shall be made after the supply, Installation, commissioning and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purchase). Personnel in Charge will certify the quality and quantity of the items supplied/work done as per the specifications and recommend accordingly the extent payment.


(c) No preference will be given to any bidder or class of bidders, either for the price or for other terms and conditions.

(d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format attached at the end of this notice.

(e) No payment will be made for any damage of the goods supplied.

(f) Total responsibility of the Goods, Materials in the site will be with the party only, College is not responsible for any way of damages, pilferage or loss of Goods, Materials, etc.

We look forward to receiving your quotations and thank you for your interest in this Bidding process.

Principal 
07-11-21